

# Rosedale Alternative Center

## Reopening Information

7:00 a.m. – School Day Begins

1:15 p.m. - Dismissal

### Arrival & Dismissal Procedures:

- Each bus will be met by a staff member. Students will be dismissed one at a time starting with Middle School. Staff will be positioned in the building to greet students and ensure social distancing to classroom.
- Students will also pick up their breakfast on the way to their classroom.
- Students will be dismissed by bus starting with the Middle School at the end of the day.

### Face Covering:

- Face coverings are required for all persons in a BCPS facility or vehicle as well as on BCPS property. Face coverings are required during transportation to/from school on a bus as well as outdoors on campuses.
- Each school, office, and school bus will have a supply of disposable face coverings for students and employees who forget their face covering or whose face covering becomes soiled or damaged.
- Posters are hanging throughout the building.
- Reminders will be given daily.
- Face shields will be used by staff when working directly with students.
- Staff may remove masks when working alone in a private space.

### Screening & Stay Home When Appropriate:

- All employees and students are expected to screen themselves daily for symptoms of COVID-19.
- **Remain home** if you have symptoms, confirmed COVID-19 illness, had recent contact with a person with COVID-19 and/or awaiting test results.
- Parents will receive a screening checklist and magnet with the screening practices.
- All employees must have on file the COVID regulations form.
- Students will return COVID Screening form on first day of school and each month thereafter. This will be sent out in mailing.

### Social Distancing:

- Classroom furniture is arranged to provide 6-foot separation between students, when possible.
- Reduce gathering of students in any area – refer to changes in arrival and dismissal procedures and movement in the hallways.
- High School area will have one way traffic in the hallways, which will be marked.
- Middle School students will not change for classes. Teachers will come to them.
- Staff will follow social distancing protocols when working with students.
- Due to individual office space, other areas will be designated for Support Staff to use when working with a student.

### Hand Hygiene:

- Times for handwashing or use of hand sanitizer to include before and after meals, upon arrival to schools' offices and home, before and after use of any shared items, after use of the restroom, after sneezing/coughing and other time hands are contaminated. Sanitizing stations are located throughout the building.
- Each classroom and office space will have sanitizer bottles.
- Students will wash hands frequently using sinks in classrooms and bathrooms.
- Posters for handwashing are placed above sinks.
- Only one student at a time will use bathrooms which are checked.

### Breakfast & Lunch:

- Food procedures for Breakfast and Lunch have been established between Food Services and the school.
- Breakfast stations have been set up in both the middle and high school as students come in. Additional breakfast offerings will be available for late students.
- Students will eat all meals in the classroom.
- For lunch, staff will take student orders and deliver to the students in their classroom.

<p><b>Supplies &amp; Devices:</b></p> <ul style="list-style-type: none"> <li>• Wipes have been ordered for each classroom.</li> <li>• Responsibility for cleaning materials used for instruction will be handled by the individual teacher.</li> <li>• There will be no shared materials used for instruction.</li> </ul>	<p><b>Visitors:</b></p> <ul style="list-style-type: none"> <li>• To visit a BCPS school, visitors must have an appointment.</li> <li>• Visits will be conducted remotely or outside, whenever possible.</li> <li>• If an indoor visit is required, visitors will be required to wear a face coverings and practice social distancing.</li> <li>• The number of people admitted to the building will be limited.</li> <li>• Signage has been posted at the entrance.</li> </ul>
<p><b>SEL</b></p> <ul style="list-style-type: none"> <li>• SEL Team will have “check-ins” with students every day for 10 minutes between first and second period.</li> <li>• SEL Team will present a program to both middle and high schools weekly.</li> <li>• Use of Messenger, Schoology, and school website in order to keep lines of communication open with families and staff.</li> <li>• We have a system for teachers to report issues and concerns of students to the Support Team.</li> </ul>	<p><b>Isolation Room</b></p> <ul style="list-style-type: none"> <li>• Isolation room has been identified.</li> <li>• A cot has been moved out of nursing suite.</li> <li>• Nurse will be responsible for supervision of the Isolation room.</li> <li>• Protocols have been set up to inform the nurse if a student gets sick.</li> <li>• Parents will be contacted to pick up student.</li> </ul>